KBA Board Meeting 12-2-19

Attending:

Rick White President 18/19

Sabrina Andrus 1st VP 2019

Tracy Klein 2019 Treasurer 18/19 Kim Riley Communications 19/20

Mike Riley Community Member 19/20

Amy Hinson Secretary 19/20

Julie Stewart VP Membership 2020

Christie White VP Committees 2020

Mark Borghesani Treasurer 2020

Marinda Scott Community Member 2020

Fritz Pearce Community Member 2020

Dallas Gouldberg Community Member 2020

2020 Annual Party

**JAN 4**

Moving forward, annual party will be moved to January unless another date is necessary

2020 Board Meeting Dates (2nd Monday of the month)

**JAN 13**

**FEB 10**

**MAR 9**

**APR 13**

**MAY 11**

**JUN 8**

**JUL 13**

**AUG 10**

**SEP 14**

**OCT 12**

**NOV 9**

2020 Membership Mixer Dates (last Monday of the month except May)

**Jan 27-** A+H General Store

**MAR 30**

**MAY 26-** Finch Gardens

**JUL 27**

**SEP 28**

Openings for Mixer Hosts will be offered to Members during the Annual Party on Jan 4 and Jan 27 Mixer.

2020 Annual Meeting for Elections

**NOV 30**

**Treasurer Report**-

Led by Tracy Klein

November was quiet, 47k between operations and savings account. Net income through November is at 18k. Start 2020 with surplus of 15k or more.

**2020 Major Board Priorities**

1. Committee Budgets- General Budgets led by Sabrina Andrus and Mark Borghesani, Christy White. High level numbers targeted for Jan 13 Board Meeting
2. Board Policy Manual- Led by Sabrina Andrus and Julie Stuart to include:

Succession of Leadership

How to remove Members of the Board

Past President Issue (when no Past President available)

Requirements of amending the bylaws in the future

Stagger of Terms

Elections Protocol

**General Committee Business**:

Led by Christy White

1. Determine Committee Chairs (establish as needed, determine length of time chair wish to be involved going forward)
2. Solicit scope of work involved as a Committee Member from Committee Chairs
3. Determine if Committees are sufficiently populated
4. Canvas for committee members at the Holiday Party and 1st Mixer (or before) offering scope of work for each committee
5. Solicit Volunteers that can rotate into every event be it monetary or physical operations work

Specific Committee Business:

**Finance Committee**-

Explore budgeting tools in QB- Led by Mark Borghesani hopefully by Jan 13th Board Meeting bottom line

Target date for 2020 Committee Budget Numbers is Jan 13 Board Meeting for a vote.

Initial Finance Committee Members 2020-

Mark Borghesani

Tracy Klein

Lisa Calgary

**Beautification Committee** (relayed by Christy White):

Agenda Items to push to Beautification-

Led by Trena Pauly

1. Tree Trimming and Spraying
2. Main Street Cleaning and Safety (safety is a sub-committee of Beautification-Rick White, Mike Riley, Fritz Pearce)

**Pear Festival**-

Sabrina, Rick and Cindy will put together an agreement that allows Pear Festival to operate under KBA tax ID.

**General Membership Business**:

Ongoing process of converting Membership Renewal from paper forms/applications to Website Annual Renewal.

Led by Julie Stewart and Sabrina Andrus

Create a welcome letter to distribute at Annual Party and Jan Mixer that invites folks to Sign up/Renew on the Website. A focus on Membership Benefits will be highlighted.

**Other Business**:

Creating Annual Major Sponsorships for KBA- Led by Rick White and Mark Borghesani. Tracy Klein to review QB to create list of previous sponsors

The Rotary Club will no longer host the Konocti Challenge and has asked KBA to consider taking on the event. A discussion was had and determined that KBA will not pick up the event.

All KBA photos, passwords, documents will be moved to Google Docs- Led by individuals holding the data

Bi-Laws to be posted in KBA Folder for Board Members to review- Sabrina

KBA Folder to be shared with new Board Members- Sabrina

Business needing a Board Motion:

New officers and signers for 2020 financial needs will be Sabrina Andrus, Mark Borghesani and Julie Stuart. Rick White will be removed as signer.

A motion to make the changes-

Marinda Scott 1st Motion

Tracy Klein 2nd Motion

None opposed

Meeting adjurned 6:17pm